

**BYRON-BERGEN CENTRAL SCHOOL  
REORGANIZATIONAL MEETING/  
BOARD OF EDUCATION MEETING  
Tuesday, July 12, 2022  
4:00 p.m. – Board Conference Room**

**Reorganizational Meeting**

Call to Order: Superintendent P. McGee called the meeting to order at 4:01 p.m.

Members Present: D. List, H. Ball, K. Carlson, J. Cook, W. Forsyth, T. Menzie, A. Phillips

Members Absent: None

Also Present: P. McGee, L. Prinz, R. Stevens, and 1 member of the audience.

Oath of Office Administered to District Clerk Rachel Stevens by Superintendent Patrick McGee.

Oath of Office Administered to Superintendent Patrick McGee by District Clerk Rachel Stevens.

Oath of Office Administered to Elected Board Members Heidi Ball, Jeffrey Cook, and Kimberly Carlson by District Clerk Rachel Stevens.

Election of President: It was moved by W. Forsyth and seconded by T. Menzie to nominate Debra List for President. The motion passed 7 Yes, 0 No.

Oath of Office Administered to Debra List, President by District Clerk Rachel Stevens.

Election of Vice President: It was moved by A. Phillips and seconded by K. Carlson to nominate Tammy Menzie for Vice President. The motion passed 7 Yes, 0 No.

Oath of Office Administered to Tammy Menzie, Vice-President by District Clerk Rachel Stevens.

It was moved by W. Forsyth and seconded by A. Phillips **BE IT RESOLVED** that the following recommendations contained in Schedule A be approved for the 2022-2023 school year.

**Schedule A**

<u>Officers</u>	<u>Recommendation by Superintendent</u>
District Clerk	Rachel Stevens
Deputy District Clerk	Patricia Gunio
District Treasurer	Victoria Shallenberger
Deputy District Treasurer	Lori Prinz
Tax Collector	Rachel Stevens

The motion passed 7 Yes, 0 No.

It was moved by K. Carlson and seconded by T. Menzie **BE IT RESOLVED** that the following Schedule B of designations be approved for the 2022-2023 school year.

**Schedule B**

**Designations**

Bank Depository	1) JP Morgan Chase Bank 2) Tompkins Community Bank
Official Newspaper	Batavia Daily News Genesee Valley Penny Saver
School Attorneys	Harris Beach Bond Schoeneck & King, PLLC Webster Szanyi
Insurance Agent	Tompkins Insurance
Auditor – External	Lumsden & McCormick, LLP
Auditor – Claims	Teresa McMullen
Petty Cash Funds	School lunch fund - \$210.00 One petty cash fund of \$300.00 will be established and will be located in the Business Office. One petty cash fund of \$300.00 will be established for athletic admissions and will be located in the Business Office.
Payroll Authorization	Patrick McGee
Official Bank Signatories	Victoria Shallenberger Lori Prinz Rachel Stevens
School Physician	United Memorial Medical Center (Rochester Regional)
Purchasing Agent	Patrick McGee
Authorization to sign contracts	President of Board of Education Patrick McGee Lori Prinz
Records Management Officer	Rachel Stevens Lori Prinz
Central Treasurer	Victoria Shallenberger
Asbestos Designee	Roger Caldwell
Travel Reimbursement Rate	Internal Revenue Service standard mileage rate
Budget Transfer Authorization	Lori Prinz and/or Patrick McGee
Conference, Conventions, Workshop Authorization	Patrick McGee
Grant Application Authorization	Patrick McGee
Medical Review Officer	United Memorial Medical Center (Rochester Regional)
Chemical Hygiene Officer	Mike Conine
Right-to-Know/Infection Control Officer	Amy Stevens
Title IX Compliance Officer	Betsy Brown
Section 504 Compliance Officer	Betsy Brown

## Authorization to Adjust School

Calendar	Patrick McGee
Records Access Officer	Lori Prinz
Residency Determination Officer	Lori Prinz
Homeless Liaison	Kaitlin Kaercher
Genesee Area Healthcare Plan Rep	Lori Prinz
Alternate Rep	Patrick McGee
Dignities For All Students Act	
Coordinator	Ashley John Grillo
Sexual Harassment Officer	Betsy Brown
Data Protection Officer	Jennifer Back
Chief Faculty Advisor	Ashley John Grillo
	Brian Meister

## Regular Board Meeting Dates

July 12, 2022	March 23, 2023
*August 18, 2022	April 13, 2023
September 15, 2022	April 24, 2023
October 20, 2022	May 9, 2023 (Public Hearing)
November 17, 2022	May 16, 2023 (School Budget Vote – No Meeting)
December 15, 2022	May 25, 2023
January 19, 2023	June 15, 2023
February 16, 2023	

\*See Requests Requiring Board Consideration

Readopt all policies and the code of ethics in effect during the 2021-2022 school year.

Board Resolution to vest all powers of the President of the Board to the Vice President in his/her absence or disability.

## CSE/CPSE Board of Education Appointments

The following names are being submitted for approval as members of the CSE/CPSE for the 2022-2023 school year:

### **Committee on Special Education/Sub Committee on Special Education Membership:**

District LEA Representative/Chairpersons:

Linda Johnson, Ashley John Grillo, Brian Meister, Betsy Brown, Christina Pascarella,  
Nichole Whiteford, Kaitlin Kaercher

Parent(s) or person(s) in parental relationship(s) to the student

Student, if appropriate.

Special Education Teacher or Provider:

To be determined based upon the student

Regular Education Teacher:

To be determined based upon the student

School Psychologist:

To be determined based upon the student

School Physician:

To be determined based upon the student

Other persons having knowledge or special expertise regarding the student, including related services personnel as appropriate

To be determined based upon the student

Parent Members:

If specifically requested in writing by the parent of the student

To be determined

**Committee on Preschool Special Education Membership:**

District LEA Representative/Chairpersons:

Linda Johnson, Brian Meister, Betsy Brown, Christina Pascarella, Nichole Whiteford,  
Kaitlin Kaercher

Parents or persons in parental relationship to the student

Special Education Teacher or Provider:

To be determined based upon the student

Regular Education Teacher:

To be determined based upon the student

Individual who can interpret the instructional implications of an evaluation:

To be determined based upon the student

Representative of the municipality of the preschool child's residence

School Physician:

If specifically requested in writing by the parent of the student

Parent Member:

If specifically requested in writing by the parent of the student

To be determined

Other persons having knowledge or special expertise regarding the student, including related services personnel as appropriate

To be determined based upon the student

For a child in transition from early intervention programs and services, the appropriate professional designated by the agency that has been charged with the responsibility for the preschool child.

The motion passed 7 Yes, 0 No.

### **Schedule C**

NYS School Boards Association Representative and Voting Representative – J. Cook

Alternate Representative and Voting Representative – T. Menzie

School Representative for Genesee Valley School Boards – D. List

Back-up – T. Menzie

#### **Committee Appointments:**

Budget/Finance Committee	-	D. List
	-	A. Phillips
	-	H. Ball

Audit Committee	-	T. Menzie
	-	W. Forsyth
	-	H. Ball

Policy Committee	-	D. List
	-	A. Phillips
	-	K. Carlson

Facilities Committee	-	J. Cook
	-	W. Forsyth
	-	T. Menzie

SOAR Task Force	-	J. Cook
	-	K. Carlson
	-	D. List

Elementary Level Collaborative Improvement Team	-	J. Cook
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Jr-Sr High School Level Collaborative Improvement Team	-	A. Phillips
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District Level Collaborative Improvement Team  
- H. Ball

It was moved by W. Forsyth and seconded by K. Carlson that the recommendations in Schedule C be approved.

The motion passed 7 Yes, 0 No.

**Board of Education Meeting**

Business Administrator Comments:	L. Prinz went over some of the items that were up for approval under the Consent Agenda and New Business in more detail. Items discussed were the At Will Agreement with Mike List, Hourly Non-Affiliated Pay Rates, "Best Value" Purchasing Resolution, Commitment of Fund Balance Resolution, Transfer to Capital Fund Resolution, Participating in Genesee Valley BOCES Cooperative Bidding, Funding of Reserves, and the Updated Purchasing Handbook.
Superintendent's Comments:	P. McGee welcomed the new Board Members H. Ball and J. Cook. There are five new policies up for first reading based on the recommendation from Erie 1 BOCES. The Summer Learning Program started yesterday, there were 200 students (K-8) registered.
Consent Agenda:	It was moved by W. Forsyth and seconded by A. Phillips that the following consent agenda be approved:

**Approval of Minutes**

June 15, 2022

June 21, 2022

**Financial Matters**

General Fund Bills: Warrant A-80, Ck. # 22266-22268, \$7,654.16  
Warrant A-82, Ck. # 22269-22335, \$545,661.83  
Warrant A-83, Wire # 99160, \$25,100.00  
Warrant A-84, Ck. # 22336-22342, \$18,235.68  
Warrant A-86, Ck. # 22343-22398, \$75,308.00  
Warrant A-1, Wire # 99159, \$6,000.00  
School Lunch Fund Bills: Warrant C-21, Ck. # 200898-200907, \$27,491.17  
Warrant C-22, Ck. # 200908-200914, \$20,039.97  
Federal Fund Bills: Warrant F- 22, Ck. # 400413, \$7,200.00  
Warrant F-23, Ck. # 400414-400417, \$15,133.36  
Capital Fund Bills: Warrant H-11, Ck. 2640-2641, \$187,316.73  
Trust & Agency Fund Bills: Warrant TA-25, Wire # 1504-1508,  
Ck. # 301053-301063, \$439,579.96  
Warrant TA-26, Wire # 1509-1512

Ck. # 301064-301072, \$517,877.08  
Expendable Trust Fund Bills: Warrant TE-2,  
Ck. # 500216-500217, \$1,250.00  
Warrant TE-3, Ck. # 500218, \$50.00  
Debt Service Fund Bills: Warrant V-4, Wire # 99158, \$2,494,850.00  
“Best Value” Purchasing Resolution:

WHEREAS, the District’s purchases of materials and services are made in accordance with General Municipal Law Article 5-A;

WHEREAS, General Municipal Law § 103(16) allows the District, as a municipal entity, to purchase certain material and services at a price determined to be “best value,” rather than lowest responsible bidder, by the Board of Education;

WHEREAS, “best value” is defined by New York State Finance Law § 163 as “the basis for awarding contracts for services to the offerer which optimizes quality, cost, cost and efficiency, among responsive and responsible offerers. Such basis shall reflect, wherever possible, objective and quantifiable analysis. Such basis may also identify a quantitative factor for offerers that are small businesses, certified minority- or women-owned business enterprises as defined in subdivisions one, seven, fifteen, and twenty of § 310 of the Executive Law to be used in evaluation of offerers for awarding of contracts for services.

WHEREAS, the District, as a municipal entity, may purchase, in accordance with General Municipal Law § 103(16), through bids solicited by the United States government, the New York State government, and New York’s political subdivisions, including school district s; through bids let in a manner consistent with or materially equivalent to New York State requirements for bidding; or may piggyback on any contract or bid approved for piggybacking through New York State Office of General Services.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Byron-Bergen Central School District hereby authorizes the purchase of materials and services using a “best value” determination, as an option to “lowest responsible bidder,” in accordance with General Municipal Law § 103(16), and in compliance with all District purchasing policies and procedures, with Board approval.

BE IT FURTHER RESOLVED that this resolution shall take effect as of July 1, 2022.

WHEREAS, the Byron-Bergen Central School District (School District) pursuant to the authority granted in General Municipal Law Article 5A (Public Contracts), § 103 desires to participate in the Choice Partners Cooperative Purchasing, Keystone Purchasing, NCPA National Cooperative Purchasing Alliance, OMNIA Partners, Purchasing Cooperative of America, Sourcewell Purchasing Cooperative (formerly NJPA), and Tips-USA and;

WHEREAS §103 of the General Municipal Law permits the School District to make purchasing of apparatus, materials, equipment, or supplies, or to contract for services related to the installation, maintenance or repair of apparatus, materials, equipment, and supplies, as may be required by the School District therein through the use of a contract let by the United States of America or any agency thereof, any state or any other county or political subdivision or district therein if such contract was let to the lowest responsible bidder or on the basis of best value in a manner consistent with this section and made available for use by other governmental entities; and

WHEREAS the School District desires to participate for the purpose of fulfilling and executing its public governmental purposes, goals, objectives, programs and functions; and

WHEREAS THE School District has reviewed the benefits of participating in these programs and based on this review has concluded these programs will provide the best value to taxpayers of this School District through the anticipated savings to be realized.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Byron-Bergen Central School District authorizes the School District's participation in the Choice Partners Cooperative Purchasing, Keystone Purchasing, NCPA National Cooperative Purchasing Alliance, OMNIA Partners, Purchasing Cooperative of America, Sourcewell Purchasing Cooperative (formerly NJPA) and Tips-USA, and authorizes the Business Administrator or the Purchasing Agent to register with Choice Partners Cooperative Purchasing, Keystone Purchasing, NCPA National Cooperative Purchasing Alliance, OMNIA Partners, Purchasing Cooperative of America, Sourcewell Purchasing Cooperative (formerly NJPA) and Tips-USA and programs on behalf of the School District.

#### Personnel Matters

Resignations/Retirement:

Building Maintenance Worker – William Reinagel (Eff. 6/24/22)



Food Service Worker – Victoria Priestley-Maid (Eff. 6/30/22)

2022-2023 Alliance for Equality Advisor – Ashley Hill

2022-2023 Student Council Advisor – Ashley Hill

Jr./Sr. High Assistant Principal – Morgan Marcello (Eff. 7/18/22)

Approvals:

School Social Worker – Alyssa Hancock (Eff. 9/6/22)

Alyssa Hancock, whose Initial New York State certificate in the School Social Worker certification area in the public schools of New York State is pending, is hereby appointed to the position of School Social Worker in the School Social Worker tenure area for a probationary period of four (4) years to commence on September 6, 2022 and to end at the end of the day on the first day of the school year in September, 2026. The salary during the first year of this appointment will be paid in accordance with the salary schedule as outlined in the collective bargaining agreement between the Byron-Bergen Faculty Association (BBFA) and the Board of Education, and will be based upon Step 8 of the 2022-2023 BBFA Contract. She has been hired as part of the American Rescue Plan Act of 2021.

Substitute Building Maintenance Worker –

William Reinagel (Eff. 6/27/22)

Substitute Building Maintenance Worker – Jason Best (Eff. 6/21/22)

Substitute Cleaner – Sage Johnson

Additional 2022-2023 Summer Curriculum Writing Hours

Amber Taylor-Burns

Tiffany Luksch

Laurie Penepent

TOSA ELA/Social Studies Content & RTI Specialist (UPK-5)

Amber Taylor-Burns

Revised 2022-2023 Summer Learning Program Recommendations

School Monitors

Lori Henry

Donna Peet

Bus Drivers/ Driver (School)/Substitute Bus Drivers

Dawn Davalos

Noma Evans

Sharon Grefrath

Richard Harter – Driver (School)

Gregory Humphrey

John Johnson

Elwood Jordan

Allen Leach

Catherine MacConnell

Christopher Mattison

Tina Radel

Robert Wilkins

Shandra Webster

Jennifer Zastrocky

Nicole Kochmanski – Substitute Bus Driver

Amendment to Employment Agreement – Superintendent

Miscellaneous Matters

None

### CSE/CPSE Review

CSE Recommendations – Cases # 2878, # 3125, # 3211, # 3384, # 3414, #3419 , # 3433, # 3534, # 3535, # 3583, # 3686, # 3742, # 3858, # 3895, # 3910, # 3926, # 3973, # 3979, # 3984, # 4024, # 4080, # 4148, # 4225, # 4241, # 4272, # 4287, # 4289, # 4419, # 4447, # 4554, # 4558, # 4591, # 4614, # 4664, # 4757, # 4796, # 4802

CPSE Recommendations – Cases # 4658, # 4726, # 4776, # 4786, # 4791, # 4811, # 4812, # 4817

The motion passed 7 Yes, 0 No

### Reports:

Public Hearing – District Wide School Safety Plan

There were a few changes and updated to the District Wide School Safety Plan. Some of the changes are:

- A Table of Contents was added and organized the plan to be more user friendly.
- The District Wide Health and Safety Team members were listed.
- A response to specific emergencies chart was added.
- The SRO duties were outlined in more detail and the SRO contract is included in the appendix.
- An organizational chart is included, as well as our Public Employer Health Emergency Plan, which was developed in the spring of 2021 to include COVID protocols.

Approval –  
2022-2023  
Hourly  
Non-Affiliated  
Pay Rates  
(Eff. 7/1/22)

Upon the recommendation of the Superintendent, it was moved by K. Carlson and seconded by J. Cook to approve the 2022-2023 Hourly Non-Affiliated Pay Rates (Eff. 7/1/22).  
The motion passed 7 Yes, 0 No.

Approval –  
At Will Employee  
Agreement –  
Michael List

Upon the recommendation of the Superintendent, it was moved by K. Carlson and seconded by J. Cook to approve the At Will Employee Agreement for Michael List.  
The motion passed 7 Yes, 0 No.

Approval of  
First Reading of  
Policy # 7552 –  
Student Gender  
Identity  
Approval of  
First Reading  
Of Policy # 8110 –

Upon the recommendation of the Superintendent, it was moved by W. Forsyth and seconded by J. Cook to approve the First Reading of Policy # 7552 – Student Gender Identity. There was discussion on this policy.  
The motion passed 7 Yes, 0 No.  
Upon the recommendation of the Superintendent, it was moved by W. Forsyth and seconded by H. Ball to approve the First Reading of Policy # 8110 – Curriculum Development, Resources, and Evaluation.

Curriculum  
Development,  
Resources,  
And Evaluation

The motion passed 7 Yes, 0 No.

Approval of  
First Reading  
Of Policy # 8320 –  
Textbooks, Library  
Materials, and  
Other Instructional  
Materials

Upon the recommendation of the Superintendent, it was moved by A. Phillips and seconded by H. Ball to approve the First Reading of Policy # 8320 – Textbooks, Library Materials, and Other Instructional Materials.

The motion passed 7 Yes, 0 No.

Approval of  
First Reading  
of Policy # 8330 –  
Objection to  
Instructional  
Materials and  
Controversial Issues

Upon the recommendation of the Superintendent, it was moved by W. Forsyth and seconded by H. Ball to approve the First Reading of Policy # 8330 – Objection to Instructional Materials and Controversial Issues.

The motion passed 7 Yes, 0 No.

Approval of  
First Reading  
Of Policy # 8340 –  
Instructional  
Materials and  
Nonpublic School  
Students

Upon the recommendation of the Superintendent, it was moved by A. Phillips and seconded by K. Carlson to approve the First Reading of Policy # 8340 – Instructional Materials and Nonpublic School Students.

The motion passed 7 Yes, 0 No.

Approval of  
Commitment of  
Fund Balance  
Resolution

Upon the recommendation of the Superintendent, it was moved by K. Carlson and seconded by J. Cook to approve the Commitment of Fund Balance Resolution.

#### RESOLUTION

#### COMMITMENT OF FUND BALANCE

WHEREAS, the District has various employment contracts obligating School funds be contributed annually to employee' s health reimbursement accounts for the purpose of reimbursement of qualified medical expenses if the employee participates in the GAHP D2 healthcare plan, and

WHEREAS, these School funds are required to be made available to employees subsequent to their employment if they are not fully spent at the time of retirement; and

WHEREAS, there is activity in each retired employee's health reimbursement account at least every five years;

THEREFORE, BE IT RESOLVED, that the Board commits a portion of the fund balance equal to the accumulation of these funds for purposes of reimbursement of qualifying medical expenses. Such amount totals \$444,022.85 as of June 30, 2022.

The motion passed 7 Yes, 0 No.

Approval of  
Transfer to  
Capital Fund  
Resolution

Upon the recommendation of the Superintendent, it was moved by W. Forsyth and seconded by K. Carlson to approve the Transfer to Capital Fund Resolution.

BYRON BERGEN CENTRAL SCHOOL DISTRICT  
RESOLUTION TO TRANSFER FUNDS FROM GENERAL FUND  
TO CAPITAL FUND

WHEREAS, the New York State Comptroller's Office advises Governmental entities, such as Public Schools, to utilize excess fund balance to reduce debt; and

WHEREAS, the qualified voters of the district of the Byron Bergen Central School District (the "District") approved a Capital Project proposition in the amount of \$17,107,802 on October 7, 2021 and authorized the District to finance said capital project by borrowing an amount of money, not to exceed \$15,107,802; and

WHEREAS, the Byron-Bergen Central School District has excess fund balance in the 2021-22 school year; and

WHEREAS, the Board of Education (the "Board") for the Byron-Bergen Central School District at a meeting held on July 12, 2022 (the "Meeting"), approved a transfer of excess fund balance from the General Fund to the Capital Fund in the 2021-22 school year in an amount up to and not to exceed \$1,500,000 to be used to reduce the amount of monies to be borrowed for financing of the capital project; and

WHEREAS, the transfer of an amount up to and not to exceed \$1,500,000 in excess fund balance from the General Fund to the Capital Fund will reduce the anticipated borrowing, for the October 7, 2021 voter approved 2021 Capital Project.

NOW, THEREFORE, BE IT RESOLVED THAT THE BOARD OF EDUCATION HEREBY, directs the District's Business Office to transfer excess fund balance of an amount up to and not to exceed \$1,500,000 from the General Fund to the Capital Fund, as of June 30, 2022, to be used to reduce anticipated borrowing for financing the October 7, 2021 voter

approved 2021 Capital Project.

The motion passed 7 Yes, 0 No.

Approval of  
Participation in  
Genesee Valley  
BOCES Cooperative  
Bidding Resolution

Upon the recommendation of the Superintendent, it was moved by A. Phillips and seconded by T. Menzie to approve the Participation in Genesee Valley BOCES Cooperative Bidding Resolution.

RESOLUTION OF BOARD OF EDUCATION  
FOR THE PURPOSE OF PARTICIPATING IN A COOPERATIVE BID  
COORDINATED BY THE GENESEE VALLEY EDUCATIONAL PARTNERSHIP

FOR

Various Commodities and/or Services as Listed in This Resolution

WHEREAS, The Board of Education of Byron Bergen Central School District (the School District) wishes to participate in the Cooperative Bidding Program conducted by the Genesee Valley Educational Partnership of Genesee, Livingston, Steuben and Wyoming Counties for the purchase of various commodities and/or services as authorized by and in accordance with the Education Law and General Municipal Law, Section 19-o; and

WHEREAS, the School District, more particularly, wishes to participate in the joint cooperative bid as listed and checked below (check "yes" or "no"):

PARTICIPATION

	<u>YES</u>	<u>NO</u>
A. Copier and Computer Paper	<u>X</u>	
B. Custodial Supplies	<u>X</u>	
C. Athletic/Physical Ed. Supplies	<u>X</u>	
D. Bread	<u>X</u>	
E. Milk Products	<u>X</u>	
F. Ice Cream Products	<u>X</u>	
G. Food Service Paper Supplies	<u>X</u>	
H. Grocery	<u>X</u>	
I. Grocery Diversions	<u>X</u>	
J. Kitchen Smallwares	<u>X</u>	
K. Refuse Collection	<u>X</u>	
L. Medical Supplies	<u>X</u>	
M. Fuel	<u>X</u>	
N. Copy and Printer Paper - Summer	<u>X</u>	
O. School and Office Supply	<u>X</u>	

NOW THEREFORE, BE IT RESOLVED that the School District hereby appoints Genesee Valley Educational Partnership as its representative and agent in all matters related to the Cooperative Bidding Program, including but not limited to responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids, reporting the results to the School District and making recommendations thereon, and

BE IT FURTHER RESOLVED, that Genesee Valley Educational Partnership is hereby authorized to award cooperative bids on behalf of the School District to the bidder deemed to be the lowest responsible bidder meeting the bid specifications and otherwise complying with Article 5-A of the General Municipal Law of the State of New York relating to public bids and contracts and to enter into contracts for the purchase of the commodities and/or services as authorized herein, and

BE IT FURTHER RESOLVED, that the School District hereby authorizes its School Business Administrator or his/her designee on behalf of the School District to participate in cooperative bidding conducted by Genesee Valley Educational Partnership and if requested to furnish Genesee Valley Educational Partnership an estimated minimum number of units that will be purchased and such other documents and information which may be reasonably necessary or useful in conducting the Cooperative Bidding Program, and

BE IT FURTHER RESOLVED, that the School District agrees to assume its equitable share of the administrative costs of the cooperative bidding program and all of its obligations and responsibilities pursuant to any contract that may be awarded by Genesee Valley Educational Partnership on behalf of the School District.

	<u>AYES</u>	<u>NAYS</u>
William Forsyth	X	
Kimberly Carlson	X	
Tammy Menzie	X	
Jeffrey Cook	X	
Amy Phillips	X	
Heidi Ball	X	
Debra List	X	

The motion passed 7 Yes, 0 No.

Approval of  
Funding of  
Reserves

Upon the recommendation of the Superintendent, it was moved by W. Forsyth and seconded by T. Menzie to approve the Funding of Reserves.

Proposed Funding to Reserves:

Workers Compensation Reserve Increase in an amount not-to-exceed \$100,000

Reserve for Liability Increase in an amount not-to-exceed \$200,000

Reserve for Insurance Recovery Increase in an amount not-to-exceed \$100,000

NYS Retirement Reserve Increase in an amount not-to-exceed \$200,000

TRS Retirement Reserve Increase in an amount not-to-exceed \$160,500

Capital Reserve Expenditure of an amount not-to-exceed \$2,000,000

School Vehicle Reserve Increase in an amount not-to-exceed \$500,000

The motion passed 7 Yes, 0 No.

Approval of  
Updated Byron-  
Bergen  
Central School  
Purchasing  
Handbook

Upon the recommendation of the Superintendent, it was moved by K. Carlson and seconded by A. Phillips to approve the Updated Byron-Bergen Central School Purchasing Handbook.

The motion passed 7 Yes, 0 No.

Comments from the Audience:

None

Information/Announcements/Reports:

Parental Leave – Justine Fritz (Eff. 12/5/22)

Requests Requiring Board Consideration:

Upon the Recommendation of the Superintendent, it was moved by A. Phillips and seconded by H. Ball to Approval of Moving the August 18, 2022 Board of Education Meeting to August 11, 2022 at 4:30 p.m. in the Professional Development Room.

The motion passed 7 Yes, 0 No.

Review of Next Meeting's Agenda:

Policy Committee Update  
Facilities Committee Update  
Budget Committee Update  
Audit Committee Update  
SOAR Committee Update  
Positive Recognition

Adjournment: It was moved by W. Forsyth and seconded by A. Phillips to adjourn the meeting at 5:01 p.m.  
The motion passed 7 Yes, 0 No.